Board Officer Election Guide

Election of Officers

- Per Board Policy #1100. The Board reorganizes following May elections.
- The Board Officers are:
  - Chairman
  - Vice Chair
  - Secretary
- No Officer shall succeed himself or herself in an Office.

Call for Nominations

- Chair Calls for Nominations.
- Trustees can nominate individual officers or a slate.

Nominations – for Slate or Individual Officers

- Nominations do not require a second.
- Chair repeats each nomination as it is made.

Close Nominations

- Is there a motion that nominations be ceased?
- Is there a second?
- Is there any discussion?
- Call for the Question.

Voice Vote – Individual Nominations

- Repeat each Nomination in Order by which it was made.
  - All those in favor of [Name] for [Office] say "Aye".
  - All opposed, same sign.
- Continue until election of each Office is successfully filled.
- Chair may vote to break ties.

Voice Vote – Slate Nominations

- Repeat the full Slate Nomination in Order by which it was made.
  - All those in favor of the slate as announced say "Aye".
  - All opposed, same sign.
- Chair may vote to break ties.

Announce Election Results

- It is hereby declared by acclamation:
  _____ is elected as Chairman,
  _____ is elected as Vice Chair, and
  _____ is elected as Secretary.
- Motion carries.
- Pass the gavel to the newly elected Chairman.

Parliamentary Procedures

"Unless otherwise provided by law or bylaws or policies of the Board, the Board shall conduct its meeting to the extent practical in accord with Robert's Rules of Order. The failure to strictly follow Robert's Rules of Order shall not act to invalidate any action of the Board for which a quorum was present otherwise held in accordance with the law."

- South Texas College Board Policy Manual, Policy 1620: *Meeting Procedures*